

~~CONFIDENTIAL~~

STANDARD FORM NO. 64

Approved For Release 2004/05/05 : CIA-RDP60-00594A000400010050-4

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

FROM : Chief, Management Training Faculty

SUBJECT: Weekly Activities Report No. 44  
29 October - 4 November 1958

DATE: 5 November 1958

## Basic Supervision

1. Among the guest speakers for the senior supervision course this time were Mr. Baird and two other OTR members,

[redacted] In addition, [redacted] Office of the DCI, are scheduled for this week.

## Introduction to Supervision

1. This course, scheduled to begin 17 November, has at present only four people signed up for it. The Registrar's Office is making a check on other possible candidates. If no others are located, the course will be cancelled.

## Management (Special)

1. The SR Conference, now in its second week, has produced some valuable exchanges of ideas and information among the participants. The most prolonged and productive discussions to date have revolved around the concept of career planning in relation to staffing problems and around communication as a means to improved coordination.

## General

1. [redacted] in addition to assisting substantially in the SR Conference, is conducting a Writing Workshop which has fourteen students enrolled.



~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

Approved For Release 2004/05/05 : CIA-RDP60-00594A000400010050-4

*training in social psy 25X*  
*+ his operational know 25X*  
*ledge, make him very*  
*effective here*  
*This is a per-*  
*son-to-lecture*  
*rather than a*  
*general use*  
*of AE re-*  
*sources.*

25X